

Purpose Of The Excursion

The Pemberton Tramway Company Pty Ltd is a privately operated tourist railway in the south west of Western Australia, which conveys tourists through deep forests and picturesque countryside as well as recreating the history of the timber railways that were so important to the regions development and growth. The railway operates steam (a coal fired W class locomotive) and diesel trains and diesel hydraulic trams (a replica 1907 Fremantle diesel) over a total route length of 57 kilometres.

1.1 Assess the environment

The Pemberton Tramway Company operates a tourist railway service on the Pemberton – Northcliffe Railway. The right to occupy the lands known as the Railway Reserve, for the purpose of managing, operating and maintaining the tourist railway services is granted to The Pemberton Tramway Company Pty Ltd. These orders are granted through Parliamentary Council by the state of Western Australia. There are two level crossings with active protection, which is operated manually by the tram driver. All other recognised level crossings on the line have passive protection.

1.2 Assess transport arrangements

Students may walk or be driven to the station located 5 minutes from the camp school or from the Cascades.

1.3 Assess the students' capacity

Disabled access is limited. Assistance is required for wheelchair entry and exit on both the tram and train.

1.4 Assess the capabilities of the supervisory team

The Teacher in Charge is responsible for participants at all times. The tramway provides a tour guide /driver.

1.5 Assess the involvement of external providers

Pemberton Tramway has Public Liability Insurance for \$10 million - Policy No BL 25051/02. A copy is kept on file at Pemberton Camp School.

2. Establish Supervision Strategies

The Teacher in Charge is responsible for managing on-site supervision strategies. The tram driver or Camp School Manager will brief students on trip procedures.

3. Develop Means Of Identifying Excursion Participants

The tram trip is conducted for the visiting school only for the Cascades trip. There will be other participants on the Warren River tram trip and the steam train trip. Students can be seated together and are in sight of staff.

4. Provide Information And Seek Consent

Visiting schools are responsible for providing information to Parents/caregivers for their consent in accordance with the DET policy **Excursions: Off school site activities**

5. Develop Communication Strategies

Pemberton Tramway contact number is 9776 1322. All trams have VHF radio communications.

6. Complete Emergency Response Planning

Pemberton Tramway has a set of emergency protocols as part of their operating license. Kept on file at PCS.

- The Teacher in Charge is responsible for carrying the student medical information with them at all times.
- Teacher-in-charge to supervise students;
- The Tram or steam driver will coordinate evacuation should it be required.
- In an emergency UHF radio communication is available through CALM's radio network.

Excursion Management Plan - Gloucester National Park

7. Brief Students and Supervisors.

The Pemberton Tramway driver or the Camp School Manager will brief students and staff at the commencement of the tour.

8. Retain Excursion Records

This is the responsibility of the school.

9. Gain Approvals

This is the responsibility of the school. The written approval of the principal of the school must be obtained for all excursions.